

**MONMOUTHSHIRE COUNTY COUNCIL  
REPORT**

**SUBJECT:** Gambling Act 2005 – Premises Licence Fees 2025/26

**DIRECTORATE:** Social Care, Safeguarding and Health

**MEETING:** Licensing & Gambling Committee

**Date to be considered:** 8<sup>th</sup> July 2025

**DIVISION/WARDS AFFECTED:** All Wards

**1. PURPOSE:**

- 1.1 To agree the fees for this Authority in relation to Premises Licences under the Gambling Act 2005 for 21<sup>st</sup> May 2025 – 20<sup>th</sup> May 2026.

**2. RECOMMENDATION(S):**

- 2.1 It is recommended that:-

- (i) the fees and charges detailed in Appendix A of the report be approved and have a commencement date 21<sup>st</sup> May 2025; and
- (ii) The fees are subsequently reviewed annually.

**3. KEY ISSUES**

- 3.1 This Authority has a statutory duty under the Gambling Act 2005 to set fees for Premises Licences in accordance with the Gambling (Premises Licence)(England and Wales) Regulations 2007. The fees for these licences are to be reviewed and set annually on the 21<sup>st</sup> May each year. Premises Licences will include Betting Shops, Tracks, Adult Gaming Centres, Family Entertainment Centres and Bingo Premises. A fee assessment has not been carried out for Casinos as the Authority carried a resolution not to allow Casinos within its County at Full Council on 24<sup>th</sup> October 2024.
- 3.2 The general functions of the licensing authority in dealing with Gambling Premises Licences has been delegated to the Licensing and Gambling Committee (previously Licensing and Regulatory Committee). This was agreed in the Gambling Act 2005 Statement of Licensing Policy approved at Full Council on 24<sup>th</sup> October 2024.
- 3.3 Licensing Authorities do not have the power to set fees for Permits which will be set by Central Government.
- 3.4 The Gambling (Premises Licence Fees) (England and Wales) Regulations 2007 provided for the following types of fees to be determined by licensing authorities, with a stipulation within these regulations of a maximum figure permitted to charge:
- Licence application fee
  - First annual fee
  - Annual fee
  - Notification of change of circumstances fee
  - Application to vary a licence fee
  - Application to transfer a licence fee
  - Fee for a copy of a licence
  - Application for re-instatement of a licence fee
  - Provisional statement application fee.

The Authority currently licence eight (previously thirteen) premises under the Gambling Act 2005 consisting of six betting premises, one track betting and one adult gaming centre (reduction of five adult gaming centres from the previous year) all of whom will be required to pay an annual fee. This Authority do not currently licence bingo premises or family entertainment premises.

- 3.5 The European Services Directive, along with other regulations, statutory guidance and case law underline that fees must be set on a “reasonable” cost recovery basis only and cannot be set in such a manner as to generate a profit or act as an economic deterrent to traders. In determining reasonable costs the Authority may take account of costs averaged over a reasonable period (up to three years).
- 3.6 Government guidance on the types of costs that licensing authorities should include within their licensing fees.

In relation to applications, any costs associated with the licensing authority of receiving, considering and determining the application may be included, including:

- staff costs
- overheads, IT, legal and other central support costs
- initial inspections
- Licensing Committee costs, and
- the cost of hearings and appeals.

In relation to annual fees, fees should cover:

- regulatory compliance and enforcement costs for the forthcoming year (eg inspection, holding reviews and enforcement activity). This would include any action in relation to illegal gambling, and could also include the cost of providing councillor training on gambling licensing.
- the costs associated with processing the annual fee (eg updating computer systems, register of gambling premises licences and processing fee).
- annualised periodic costs incurred by the licensing authority in respect of its three year licensing policy statement.

- 3.7 Throughout 2024-25 Licensing Officers have conducted refresher training by carrying out the Gambling Commission e-learning. The duties of licence holders such as, local risk assessments, signage, how to deal with problem gambling and action, advice and information they provide pertinent to the type of licence they hold. Licensing introduced the use of risk rated inspection forms (which assess if a normal annual inspection should be conducted or more frequent visits if a problematic premises) as recommended by the Gambling Commission. As a result of the e-learning and the new inspection forms, more in-depth programmed inspections have been conducted on the racecourse, betting shops and the adult gaming centres.

Work was completed on the revised Gambling Policy which received full council approval 24<sup>th</sup> October 2024, with it commencing on 31<sup>st</sup> January 2025.

- 3.8 Taking into account the elements that can be considered when setting fees as in 3.6 and 3.7 above and the work conducted by the Licensing team, which will be ongoing. An assessment has been conducted the using the Wales Licensing Expert Panel spreadsheet – as recommended for national use. As such, the cost and the proposed fees with a commencement date of 21<sup>st</sup> May 2025 is attached to this report in Appendix A. The assessment, however, cannot exceed the maximum figure a local authority is permitted to charge for the licensing of premises under the Gambling Act 2005 as stated in 3.4 above. A breakdown of the change in fees and the maximum fee that can be charged is attached in Appendix B.

- 3.9 It is noted there is a reduction in fee levels (refer to Appendix A and B) and this is down to cost recovery regarding the amount of work carried out within the Gambling licensing regime, one of the factors being a reduction of Gambling Premises.

However, the fee income we receive is from annual fees of those currently licensed and there is no change in the income fee setting for annual fees going into 2025-2026.

The last new application this authority received was for an adult gaming centre in December 2020 and no other new applications has been received. This authority has never received applications for Provisional Statements, Transfers, Variations and Reinstatements.

#### **4. REASONS:**

- 4.1 The Authority has a duty to set fees and the charges set out represent a cost recovery within the Government's maximum levels.

#### **5. RESOURCE IMPLICATIONS:**

- 5.1 The fees in Appendix A are set out to ensure the recovery of reasonable costs.

#### **6. WELLBEING AND FUTURE GENERATIONS IMPLICATIONS:**

An evaluation has been provided in Appendix C to consider the effect of the schedule of Fees proposed for Gambling Premises Licence Fees for 2025-26.

#### **7. CONSULTEES:**

None

#### **8. BACKGROUND PAPERS:**

[Gambling Act 2005](#)

[The Gambling Act 2005 \(Licensing Authority Policy Statement\) \(England and Wales\) Regulations 2006](#)

[The Gambling \(Premises Licence Fees\) \(England and Wales\) Regulations 2007](#)

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## APPENDIX A

### Gambling Act 2005 – Premises Licence Fees 21<sup>st</sup> May 2025 - 20<sup>th</sup> May 2026

<b>Application Fee</b>			
	Bingo Premises Licence	£2208	28.6% Decrease
	Adult Gaming Centre Premises Licence	£1357	0.9% Decrease
	Betting Premises (Track) Licence	£2500	No Change
	Family Entertainment Centre Premises Licence	£1830	8.5% Decrease
	Betting Premises (Other) Licence	£1363	11.8% Decrease
<b>Application Fee for Premises with a Provisional Statement</b>			
	Bingo Premises Licence	£1200	No Change
	Adult Gaming Centre Premises Licence	£1200	No Change
	Betting Premises (Track) Licence	£ 950	No Change
	Family Entertainment Centre Premises Licence	£ 950	No Change
	Betting Premises (Other) Licence	£1200	No Change
<b>Annual Fee</b>			
	Bingo Premises Licence	£1000	No Change
	Adult Gaming Centre Premises Licence	£1000	No Change
	Betting Premises (Track) Licence	£1000	No Change
	Family Entertainment Centre Premises Licence	£ 750	No Change
	Betting Premises (Other) Licence	£ 600	No Change
<b>Transfer Application Fee</b>			
	Bingo Premises Licence	£1200	No Change
	Adult Gaming Centre Premises Licence	£1145	2.1 % Decrease
	Betting Premises (Track) Licence	£ 950	No Change
	Family Entertainment Centre Premises Licence	£ 950	No Change
	Betting Premises (Other) Licence	£1200	10.8% Decrease
<b>Variation Application Fee</b>			
	Bingo Premises Licence	£1750	No Change
	Adult Gaming Centre Premises Licence	£1000	No Change
	Betting Premises (Track) Licence	£1250	No Change
	Family Entertainment Centre Premises Licence	£1000	No Change
	Betting Premises (Other) Licence	£1317	12.2% Decrease
<b>Provisional Statement Application Fee</b>			
	Bingo Premises Licence	£2204	28.6% Decrease
	Adult Gaming Centre Premises Licence	£1353	0.9% Decrease
	Betting Premises (Track) Licence	£2500	No Change
	Family Entertainment Centre Premises Licence	£1826	8.7% Decrease
	Betting Premises (Other) Licence	£1358	11.9% Decrease
<b>Application for Reinstatement Fee</b>			
	Bingo Premises Licence	£1200	No Change
	Adult Gaming Centre Premises Licence	£1200	No Change
	Betting Premises (Track) Licence	£ 950	No Change
	Family Entertainment Centre Premises Licence	£ 950	No Change
	Betting Premises (Other) Licence	£1200	No Change
<b>Change of Circumstances Fee</b>		£ 50	No Change
<b>Duplicate Licence Fee</b>		£ 25	No Change

## APPENDIX B

	MAXIMUM PERMITTED FEES ALLOWED	MON C.C. EXISTING FEES ENDING 20 <sup>TH</sup> MAY 2025	MON C.C. FEE CALCULATION	MON C.C. PROPOSED FEE FROM 21 <sup>ST</sup> MAY 2025
<b>Application Fee</b>				
Bingo Premises Licence	£3,500	£3,094	£2,208	£2,208
Adult Gaming Centre Premises Licence	£2,000	£1,369	£1,357	£1,357
Betting Premises (Track) Licence	£2,500	£2,500	£2,679	£2,500
Family Ent Centre Premise Licence	£2,000	£2,000	£1,830	£1,830
Betting Premises (Other) Licence	£3,000	£1,546	£1,363	£1,363
<b>Application Fee where Provisional Statement Previously Issued</b>				
Bingo Premises Licence	£1,200	£1,200	£2,091	£1,200
Adult Gaming Centre Premises Licence	£1,200	£1,200	£1,240	£1,200
Betting Premises (Track) Licence	£950	£950	£2,604	£950
Family Ent Centre Premise Licence	£950	£950	£1,713	£950
Betting Premises (Other) Licence	£1,200	£1,200	£1,246	£1,200
<b>Annual Fee</b>				
Bingo Premises Licence	£1,000	£1,000	£1,957	£1,000
Adult Gaming Centre Premises Licence	£1,000	£1,000	£1,106	£1,000
Betting Premises (Track) Licence	£1,000	£1,000	£1,579	£1,000
Family Ent Centre Premise Licence	£750	£750	£2,698	£750
Betting Premises (Other) Licence	£600	£600	£1,112	£600
<b>Transfer Application Fee</b>				
Bingo Premises Licence	£1,200	£1,200	£1,925	£1,200
Adult Gaming Centre Premises Licence	£1,200	£1,169	£1,145	£1,145
Betting Premises (Track) Licence	£950	£950	£2,438	£950

Family Ent Centre Premise Licence	£950	£950	£1,618	£950
Betting Premises (Other) Licence	£1,200	£1,200	£1,070	£1,070
<b>Variation Application Fee</b>				
Bingo Premises Licence	£1,750	£1,750	£2,162	£1,750
Adult Gaming Centre Premises Licence	£1,000	£1,000	£1,311	£1,000
Betting Premises (Track) Licence	£1,250	£1,250	£2,675	£1,250
Family Ent Centre Premise Licence	£1,000	£1,000	£1,784	£1,000
Betting Premises (Other) Licence	£1,500	£1,500	£1,317	£1,317
<b>Provisional Statement Application Fee</b>				
Bingo Premises Licence	£3,500	£3,090	£2,204	£2,204
Adult Gaming Centre Premises Licence	£2,000	£1,365	£1,353	£1,353
Betting Premises (Track) Licence	£2,500	£2,500	£2,675	£2,500
Family Ent Centre Premise Licence	£2,000	£2,000	£1,826	£1,826
Betting Premises (Other) Licence	£3,000	£1,542	£1,358	£1,358
<b>Application for Reinstatement Fee</b>				
Bingo Premises Licence	£1,200	£1,200	£2,032	£1,200
Adult Gaming Centre Premises Licence	£1,200	£1,200	£1,242	£1,200
Betting Premises (Track) Licence	£950	£950	£2,545	£950
Family Ent Centre Premise Licence	£950	£950	£1,725	£950
Betting Premises (Other) Licence	£1,200	£1,200	£1,379	£1,200
<b>Change of Circumstances Fee</b>	£50	£50	£138	£50
<b>Duplicate Licence Fee</b>	£25	£25	£37	£25